

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Smith, Charles](#)  
**Cc:** [Schwartz, Thomas](#); [Haddad, Deborah](#)  
**Subject:** Political Science 2400  
**Date:** Tuesday, October 15, 2013 9:59:24 AM

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Dear Charles,

On October 10, the SBS Panel of the ASC Curriculum Committee reviewed a distance learning request for Political Science 2400.

I am happy to report that the course was unanimously approved.

The following points are simple recommendations from the panel:

- On both syllabi, replace references to “GEC” with “GE.”
- On both syllabi, specify the GE Social Science sub-category, namely “Organizations and Politics.”
- On both syllabi, add grading scale.
- On both syllabi, add short paragraph under the GE expected learning outcomes explaining (for the students) how this course will fulfill the 3 ELOs.
- On-line syllabus: extra credit short paper: provide more specifics about points (indeed, students would likely wish to know more details about the extra credit option).
- Participation: it counts for 25% of the grade in the in-class version, but for the DL version it is limited to online discussions that earn extra credit. Encourage department/faculty to work with ASC Tech to translate participation in a DL environment.
- Address ASC Tech recommendations communicated directly to department (e.g., add support URLs on DL syllabus).

The course request will next move to the full ASC Curriculum Committee for a 2-week comments period.

Should you have any questions about this feedback, please feel free to contact Tom Schwartz (Chair of the SBS Panel), or me.

My best,  
Bernadette

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